



UkyBoBs – RAMS Template

Risk Assessment & Method Statement

For Performances at Care Homes, Community Venues & Similar Facilities

Organisation: UkyBoBs – The Ukulele Band of Bury

Activity: Live musical entertainment/performance

Typical Venues: Care homes, dementia groups, community centres, lounges, day rooms and similar venues.

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Date: 20th July 2026

Review Date: 20th July 2027

1. Scope of Works

UkyBoBs provide live ukulele-based musical entertainment for residents, guests and staff within care homes and community venues. Performances typically involve:

- Arrival and unloading of instruments/equipment
- Setting up chairs, music stands and PA equipment
- Live musical performance
- Audience participation and singalongs
- Breakdown and removal of equipment

Performances are low-risk, community-based events with minimal electrical and manual handling requirements.

2. Personnel

Typical personnel may include:

- Ukulele players
- Vocalists
- Percussion player (e.g. cajon/shaker)
- Event organiser/band coordinator

All members are volunteers/adults experienced in performing in public settings.

3. Equipment Used

Typical equipment may include:

- Ukuleles/Bass Guitar
 - Cajon/percussion instruments
 - Music stands
 - Portable PA/speaker system
 - Microphones
 - Battery-powered or PAT-tested electrical equipment
 - Extension leads (if required)
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4. Method Statement

Arrival

- Band members arrive at agreed time.
- Vehicles parked in designated areas or on Public Highway
- Equipment unloaded carefully without obstructing entrances/exits.

Setup

- Equipment positioned in agreement with venue staff.
- Cables routed safely to avoid trip hazards.
- Volume levels kept suitable for elderly/vulnerable residents.
- Fire exits and walkways kept clear at all times.

Performance

- Music performed in a respectful and appropriate manner.
- Audience participation encouraged safely.
- Members remain aware of vulnerable residents and mobility aids.

Breakdown

- Equipment powered down safely.
 - All cables removed carefully.
 - Area checked and left tidy.
 - Equipment removed without obstructing residents or staff.
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5. Risk Assessment

Hazard	Persons at Risk	Control Measures	Risk Level
Trips from cables/equipment	Residents, staff, band members	Minimise cable use, tape down cables where required, keep walkways clear	Low
Manual handling of equipment	Band members	Use lightweight portable equipment, team lifting if needed	Low
Electrical equipment	All persons	Use battery equipment where possible or PAT-tested equipment only	Low
Excessive noise	Residents	Maintain moderate sound levels suitable for care environments	Low
Slips/trips during setup	All persons	Good housekeeping maintained throughout	Low
Fire exits obstructed	All persons	Keep exits and corridors fully clear	Low
Contact with vulnerable adults	Residents	Members act respectfully and follow venue safeguarding guidance	Low
Infection/illness transmission	Residents, staff, band members	Members avoid attending if unwell, follow venue hygiene procedures	Low
Emergency evacuation	All persons	Follow venue fire/emergency procedures and staff instructions	Low

6. Safeguarding

- UkyBoBs members will behave professionally and respectfully at all times.
- Care staff remain responsible for residents throughout the performance.
- Band members will not provide personal care or move residents.
- Any concerns will be reported immediately to venue staff.

7. Health & Hygiene

- Members will not attend if suffering from infectious illness.
 - Hand hygiene facilities/sanitiser used where available.
 - Venue-specific infection control procedures will be followed.
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8. Fire & Emergency Procedures

- Band members will familiarise themselves with fire exits on arrival.
 - Emergency exits will remain unobstructed.
 - In the event of evacuation, venue staff instructions will be followed immediately.
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9. Insurance

UkyBoBs should maintain appropriate:

- Public Liability Insurance
- Portable Appliance Testing records (where applicable)

Documents can be supplied upon request.

10. Declaration

I confirm that the above control measures will be implemented during performances undertaken by UkyBoBs.

Signed: _____

Name: _____

Date: _____